

## Team Lead

### Job Description

**Position type:** Part-time volunteer (5 hours/week)

**Reports to:** Health Promoter

### You

You're a returning Peer Educator ready to take on greater responsibilities. You work well with people, you're organized, and you are known for getting things done and seeing projects through to the end. You're interested in deepening your knowledge of wellness-related topics, exercising your leadership skills and promoting wellness through various initiatives, strategies, and policies.

### Us

We are Health Promotion, a sub-department of the Student Wellness Centre (SWC) consisting of an Education Manager, two Health Promoters, three work-study students, and a group of 60 volunteers who work together in teams. We are passionate about promoting student health and wellness.

### The Position

Team Leads are responsible for coordinating the tasks of the Peer Educators on their assigned team (either alone or with a co-Team Lead) and form a core part of the Health Promotion team. They act as representatives of the SWC among the student body.

### Training

- **Spring training** in person (half day before summer break)
- **Summer training** through Avenue to Learn (one hour per week)
- **Fall training** in person (one evening and one full day)
- **Winter refresher training** in person (half day)
- **Year-long training** in person (optional workshops to enhance your wellness-related knowledge and skills)

### Job responsibilities

- Facilitate weekly team meetings
- Oversee the development of the team's programs, campaigns, and events
- Attend weekly meetings with a Health Promoter
- Manage the team's budget
- Write a year-end transition report

For more information and to apply, visit:  
[wellness.mcmaster.ca/volunteer](https://wellness.mcmaster.ca/volunteer)